

Agenda



Rural Capital of Food

Meeting name	Meeting of the Full Council
Date	Thursday, 22 February 2018
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH
Other information	This meeting is open to the public

Members of the Full Council are summoned to the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	P. Baguley	T. Bains (Chair)
	P. Chandler (Vice-Chair)	T. Beaken
	M. Blase	G. Botterill
	R. de Burle	P. Cumbers
	J. Douglas	P. Faulkner
	A. Freer-Jones	M. Glancy
	M. Graham	T. Greenow
	L. Higgins	E. Holmes
	J. Hurrell	E. Hutchison
	J. Illingworth	S. Lumley
	J. Orson	A. Pearson
	P. Posnett	B. Rhodes
	M. Sheldon	J. Simpson
	D. Wright	J. Wyatt

Quorum: 14 Councillors

Meeting enquiries	Lena Shuttlewood
Email	lshuttlewood@melton.gov.uk
Agenda despatched	Wednesday, 14 February 2018

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES To confirm the minutes of the meeting held on 7 February 2018.	1 - 14
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting.	15 - 16
4.	MAYOR'S ANNOUNCEMENTS	
5.	LEADER'S ANNOUNCEMENTS	
6.	PUBLIC QUESTION TIME <i>The Leader and Chairs of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution.</i> <i>No questions were received by the deadline.</i>	
7.	PETITIONS <i>In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</i> <i>No petitions were received.</i>	
8.	RECOMMENDATIONS AND REPORTS FROM COMMITTEES	
	<p>a) GOVERNANCE COMMITTEE - 6 FEBRUARY 2018: G53 - CONSTITUTION UPDATE 2017/18</p> <p>RECOMMENDED: To approve the following changes to the Constitution for adoption in the Constitution :-</p> <p>(a) Contract Procedure Rules : EU Thresholds</p> <p>To note that the Director for Corporate Services had exercised her delegation for a legislative amendment to the EU thresholds within the Contract Procedure Rules as set out at Appendix A and which came into effect from 1 January 2018 and will apply for two years.</p> <p>(b) Substitute Policy amendment – recommendation from Policy, Finance and Administration Committee:</p>	17 - 84

(i) amendment of this Council's substitute policy to reflect the restriction on a Member of Policy, Finance and Administration Committee from being a substitute on the Appeals Committee and visa versa; and

(ii) a requirement for Members of the Policy, Finance and Administration Committee to undergo appropriate training prior to sitting as the Investigating and Disciplinary Committee

Recommended: The Substitute Policy be amended with the tracked changes as set out at Appendix B.

(c) Part 3 – Scheme of Delegations to Officers – Head of Communities and Neighbourhoods

Following the departure of the Head of Communities and Neighbourhoods and the termination of the role in the Council's management structure on 11 February 2018, the Scheme of Delegations to Officers be amended as set out in tracked changes at Appendix C.

(d) Part 3 – Scheme of Delegations to Officers – Authorisation to act

The Officer Delegations be amended to state that the Director for Corporate Services is able to deputise and act for the Chief Executive and the Deputy Chief Executive.

(e) Part 3 – Scheme of Delegations to Officers – Debt Recovery

The Officer Delegations in respect of debt recovery be amended due to a change in policy for housing benefit overpayment. There is an addition to the existing delegation and a new delegation included as follows, changes shown in red :-

'To administer, formulate and amend the Council's procedures to deal with debt recovery and Housing benefit overpayments and to take any action including the instigation of legal proceedings and the authorisation of officers to appear in court in connection therewith.

Any write off of Housing Benefit overpayments that are still within the Housing Benefit system will be dealt with in line with the Housing benefit overpayment policy'

(f) Management structure realignment – Consequential amendments to Parts 2, 3, 4, 5, 6, 7, 9 and 10

To note that the Monitoring Officer has exercised his delegation to make minor procedural and operational changes to Parts 2, 3, 4, 5, 6, 7, 9 and 10 of the Constitution with regard to Officer job title changes as a result of the Management structure realignment approved by the Full Council on 12 December 2017.

	(The report originally submitted to the Governance Committee on 6 February 2018 is re-circulated with this agenda.)																							
9.	<p>QUESTIONS FROM MEMBERS</p> <p>In accordance with Procedure Rules 10.3 and 10.5, a Member may ask the Mayor, Leader or the Chairman of any committee or sub-committee, a question on any matter in relation to which the Council has powers or duties or which affects the Melton Borough.</p> <table border="0"> <tr> <td>Planning Committee</td> <td>30 November 2017</td> </tr> <tr> <td>Ad Hoc Melton Economic & Environmental Affairs Committee</td> <td>4 December 2017</td> </tr> <tr> <td>Ad Hoc Planning Committee</td> <td>4 December 2017</td> </tr> <tr> <td>Ad Hoc Policy, Finance & Administration Committee</td> <td>7 December 2017</td> </tr> <tr> <td>Melton Economic & Environmental Affairs Committee</td> <td>10 January 2018</td> </tr> <tr> <td>Planning Committee</td> <td>11 January 2018</td> </tr> <tr> <td>Community & Social Affairs Committee</td> <td>23 January 2018</td> </tr> <tr> <td>Ad Hoc Melton Economic & Environmental Affairs Committee</td> <td>24 January 2018</td> </tr> <tr> <td>Policy, Finance & Administration Committee</td> <td>24 January 2018</td> </tr> <tr> <td>Planning Committee</td> <td>1 February 2018</td> </tr> <tr> <td>Governance Committee</td> <td>6 February 2018</td> </tr> </table> <p>No questions were received by the deadline.</p>	Planning Committee	30 November 2017	Ad Hoc Melton Economic & Environmental Affairs Committee	4 December 2017	Ad Hoc Planning Committee	4 December 2017	Ad Hoc Policy, Finance & Administration Committee	7 December 2017	Melton Economic & Environmental Affairs Committee	10 January 2018	Planning Committee	11 January 2018	Community & Social Affairs Committee	23 January 2018	Ad Hoc Melton Economic & Environmental Affairs Committee	24 January 2018	Policy, Finance & Administration Committee	24 January 2018	Planning Committee	1 February 2018	Governance Committee	6 February 2018	85 - 230
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10.	<p>MOTIONS ON NOTICE</p> <p><i>There were no Motions received in accordance with Procedure Rule 11.1</i></p>																							
11.	<p>COUNCIL TAX 2018/19</p> <p>The Director for Corporate Services to submit a report which enables the Council to calculate and set the Council Tax for 2018/19 as required under the Local Government Finance Act 1992.</p> <p>The Leicestershire County Council figures are subject to approval at their meeting on 21 February 2018.</p>	231 - 242																						

12.	<p>LEICESTER AND LEICESTERSHIRE STRATEGIC GROWTH PLAN: CONSULTATION RESPONSE</p> <p>The Assistant Director for Strategic Planning & Regulatory Services to submit a report which invites the Council to make comments on the Strategic Growth Plan (SGP) for Leicester and Leicestershire as part of its consultation exercise.</p>	243 - 278
13.	<p>ANNUAL PAY POLICY 2018/19</p> <p>The Director for Corporate Services to submit a report to gain Full Council approval for the Annual Pay Policy Statement for 2018/19 so that it can be published in line with the requirements of the Localism Act 2011.</p>	
14.	<p>PEER CHALLENGE REPORT</p> <p>The Chief Executive to submit a report the purpose of which is to publish the full LGA Peer Challenge Report following the visit from the Peer Challenge team 11-13 December 2017. This report summarises what the Peer team found including both areas of good practice and areas where the Council could improve. It also includes a summary of what the Council has been doing up to this point and plans for the future.</p>	279 - 302
	<p>EXCLUSION OF THE PUBLIC</p> <p><i>RECOMMENDED that the Public be excluded during the consideration of the following item of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information : Exempt Information) under paragraph 3.</i></p>	
15.	<p>WASTE PROCUREMENT</p> <p>To consider the recommendations from the Melton Economic and Environmental Affairs Committee meeting held on 13 February 2018. [Exempt document]</p>	303 - 324